# YEARLY STATUS REPORT - 2020-2021

| Part A |
|---|
| **Data of the Institution** |

| 1.Name of the Institution | AMRUTVAHINI INSTITUTE OF MANAGMENT AND BUSINESS ADMINISTRATION |
|---|---|
| • Name of the Head of the institution | DR.BABASAHEB MAHADEO LONDHE |
| • Designation | DIRECTOR |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 02425259015 |
| • Mobile no | 9890941129 |
| • Registered e-mail | directoraimba@yahoo.in |
| • Alternate e-mail | nits100887@gmail.com |
| • Address | AMRUTNAGAR, NEAR PHARMACY COLLEGE, INFRONT OF MIDC |
| • City/Town | SANGAMNER |
| • State/UT | MAHARASHTRA |
| • Pin Code | 422608 |
| **2.Institutional status** | |
| • Affiliated /Constituent | AFFILIATED |
| • Type of Institution | Co-education |
| • Location | Rural |

| | |
|---|---|
| • Financial Status | **Self-financing** |
| • Name of the Affiliating University | **SAVITRIBAI PHULE PUNE UNIVERSITY** |
| • Name of the IQAC Coordinator | **DR. NITESH MANOHAR NAIR** |
| • Phone No. | **02425259055** |
| • Alternate phone No. | |
| • Mobile | **7828827921** |
| • IQAC e-mail address | **nits100887@gmail.com** |
| • Alternate Email address | **nitrules@yahoo.co.in** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | http://amrutimba.com/admin/downloads/AQAR_2019-20.pdf |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://amrutimba.com/admin/downloads/Academic_Calendar_2020-21.pdf |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **B** | **2.27** | **2018** | **02/11/2018** | **02/11/2023** |

| **6.Date of Establishment of IQAC** | **10/10/2017** |
|---|---|

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **NIL** | **NIL** | **NIL** | **NIL** | **0** |

| **8.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** |
|---|---|
| • Upload latest notification of formation of IQAC | View File |

| 9.No. of IQAC meetings held during the year | 4 | |
|---|---|---|
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| • If yes, mention the amount | | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Organized a Online Webinar on Intellectual Property Rights on 9th October 2020 guest speaker Prof E T Bayas, Sangamer. 2. Organized a Two Days International E-Conference on the topic Emrging issues, opportunites and challenges in Start-ups on 21 & 22 October 2020 3. Organized a Parents Meet 2021 (PALAK MELAVA 2021) on 26th February 2021. 4. Organized a woman's Entrepreneur Meet on the occasion of International women's Day on 8th March 2021 5. Organized a Webinar on Banking operations and industry Expectations from MBA students on 26th June 2021, guest speaker Mr.Mayank Bapna Reginal Head IndusInd Bank, Ahmedabad

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

07-08-2023 11:46:44

| Plan of Action | Achievements/Outcomes |
| --- | --- |
| To give training to students about usage of J-gate e journal in Covid times | One Day Awareness Program (Online) on Jgate usage was conducted on 26th August 2020 |
| Increasing awareness about various health related issues among the female staff & student | One day Awareness Program was conducted on the topic "Anaemia & PCOS for Girls & Womens" on 12th September 2020 |
| To give practical exposure students with corporate interaction | Institute has organised various corporate interaction with experts like 1) Mrs Pooja Singh Hr Manager, ZapBuild Mohali, 2) Mr Kapil Shrimali Founder BRW Industries 3) Vandana Patil Founder Malhaar Foods 4)Vishal Nisal Reginal Manager Just Dial Ahmednagar 5) Mr Sachindra Shende Corporate trainer 6) Avinash Rathod Maharashtra Head Sundaram 7 Vikas Mali Managinf Director Beyond Mobile services Mumbai 8)Vinit Uodhaye Managing Director PU Educational Service Mumbai |
| To build awareness among students about investments and stock markets | A Online session was conducted on the topic Basic of Stock market on 22th September 2020 by Mr Vaibhav Thete Sr.Manager Harman International Pvt Ltd |
| To create awareness about legal formalities in Start-ups | A online session on Legal Aspect in Start-ups was organised on 7th October 2020 by Adv.Dr.Ruby Chhatwal Certified NLP practitioner & Labour welfare officer |
| To organize International Conference for student development | Two days Internal E-conference was organised on 21 & 22 October 2020 including national & international speakers. |
| To make MBA students familiar with the institute culture and | Induction Program was conducted on 27 Feb, 4th March & 6th March |

| | |
|---|---|
| corporate culture | 2021 by different speakers like Jatin Chandrana, Corportae Trainer, Ashish Patil, Mind Shift Mentoring & Zakira Sheikh Symboisis college |
| To inculcate importance of yoga in human life | Yoga day was celebrated on 21st June 2021 under guidance of Yogacharya Mr.Hemant Pabalkar, Patanjali yoga samiti sangamner |
| Faculties should always try to update themselves with the changing educational complexity and learn new dimensions of educational sector so that students are motivated and updated | Majority of the faculties attended various National & International Seminars, conferences & workshops |
| To conduct Mentorship Activity for the students, so that students may feel free and discuss various problem faced by them with their Mentors | Institute conducted Mentorship program for the MBA-I & MBA-II in the academic year 2020-21. Each faculty were allocated students from both the year. |
| To create a sense of responsibility among students towards the society | Institute celebrated various National / International days at the institute like Republic Day, Independence day etc. Also Various camps like tree plantation and cleanliness drive was undertaken in nearby village "Kahndgaon" |
| To increase the habit of reading among the students | A expert session on Reading Inspiration Day was organised on 19th October 2020 guest sepakar Mr.Uday Kulkarni |

| | |
|---|---|
| **13.Whether the AQAR was placed before statutory body?** | No |
| • Name of the statutory body | |

| Name | Date of meeting(s) |
|------|--------------------|
| Nil | Nil |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|------|--------------------|
| 2020-21 | 08/01/2022 |

**15.Multidisciplinary / interdisciplinary**

| |
|---|

**16.Academic bank of credits (ABC):**

| |
|---|

**17.Skill development:**

| |
|---|

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

| |
|---|

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

| |
|---|

**20.Distance education/online education:**

| |
|---|

# Extended Profile

**1.Programme**

1.1                                                                      1

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|-----------|
| Data Template | View File |

**2.Student**

2.1                                                                     248

Number of students during the year

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

2.2                                                     **120**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

2.3                                                     **107**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

**3.Academic**

3.1                                                     **11**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | No File Uploaded |

3.2                                                     **12**

Number of sanctioned posts during the year

# Extended Profile

## 1.Programme

| 1.1 Number of courses offered by the institution across all programs during the year | 1 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 2.Student

| 2.1 Number of students during the year | 248 |
|---|---|

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 120 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 Number of outgoing/ final year students during the year | 107 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

| 3.1 Number of full time teachers during the year | 11 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | No File Uploaded |

| 3.2 <br><br> Number of sanctioned posts during the year | **12** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | **View File** |

## 4.Institution

| 4.1 <br><br> Total number of Classrooms and Seminar halls | **6** |
|---|---|
| 4.2 <br><br> Total expenditure excluding salary during the year (INR in lakhs) | **64.49** |
| 4.3 <br><br> Total number of computers on campus for academic purposes | **70** |

# Part B

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The Institute has adopted the ISO 9001:2015 standardization and is also accredited from NAAC. It is Affiliated to Savitribai Phule Pune University (SPPU), Pune and implements the curriculum designed by the University which is published by SPPU before the start of the academic year. University also reviews and revises its curriculum every four years. On the basis of SPPU calendar, the institute also prepares it owns academic calendar for every semester, which is forwarded to all departments. With the consent of all faculties, HODs and the Director, Subject allocation is done as per the specialization well in advance. A teaching plan is prepared by all the subject teacher taking into consideration the academic calendar and the time table. All faculties maintain a course file which includes academic calendar, time table, syllabus, teaching plan, notes, PPTs, assignment questions and previous question papers. As per academic plan and time table lectures are conducted and faculties uses various innovative teaching techniques to impart maximum subject knowledge to the**

students and try to finish the syllabus in the stipulated time period. Faculties also provides relevant notes and multiple type questions to the students for the preparation of online examination.

| File Description | Documents |
| --- | --- |
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | NIL |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

AIMBA prepare the academic calendar for smooth conduct of academic related work. While preparing the Academic Plan guideline of Directorate of Technical Education (DTE), Maharashtra and guideline given by Savitribai Phule Pune University (SPPU) in taken into consideration During the induction program this academic calendar is display and shared with the students. Academic calendar consider all the dates of online exam, internal exam and university theory exam. According to the academic calendar teaching plan is prepared by the faculty, considering the holidays and probable dates of university exams. Teaching plan includes all the parameters of concurrent evaluation and according to that all teaching staff evaluates the students for internal evaluation. Internal evaluation includes viva-voce, class test and written home assignment. Academic Calendar also consider various training related activities such as guest lecture, National Seminar, activities of Amrut trophy, industrial Field visits, parent meet, guest lecture, Entrepreneurial talk, Orientation program Alumni Interaction, social activities etc. At the end of the semester academic review is taken from the director and academic coordinator. Marks of the internal evaluation i.e. for full credit subject total evaluation marks are 30 and for half credit subject 50 marks are consider for the evaluation.

| File Description | Documents |
| --- | --- |
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | NIL |

| 1.1.3 - Teachers of the Institution participate | B. Any 3 of the above |
| --- | --- |

**in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**

| File Description | Documents |
| --- | --- |
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

| File Description | Documents |
| --- | --- |
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**253**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Amrutvahini Institute inculcates value and ethics in students by conducting various events, lectures and also by celebrating various days these includes**

**1. Recitation of National Anthem in Morning**

**2. Recitation of National Song in the evening**

**3. Reading Inspiration Day**

**4. Use of Solar energy in Campus for energy sustainability**

**5. Promoting and inculcating Plastic free campus**

**6. Birth Anniversary of various freedom fighters like Bhagat singh, Mahatma Gandhi**

**7. Celebrating Womens Day**

**8. Practicing Yoga Day at campus**

**9. Village adoption for sustainable and overall growth**

**10. Tree Plantation campaigns**

**11. Celebrating Independence day & Republic Day**

**12. Celebrating Marathi Gaurav day**

**13. Circulation of flyers through social media platformrelating to any important days among students and staff**

**14. Green Campus Clean campus**

**15. Creating an environment of No Sound pollution area**

**16. Lectures and seminars relating to gender equality, social justice environment awareness and consciousness**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | [View File](#) |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

1

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Institutional Data in Prescribed Format | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**112**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | http://amrutimba.com/admin/downloads/1.4.1_&_1.4.2_feedback_all_2020-2021.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

| 1.4.2 - Feedback process of the Institution may be classified as follows | **B. Feedback collected, analyzed and action has been taken** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| URL for feedback report | [http://amrutimba.com/admin/downloads/1.4.1 _&_1.4.2_feedback_all_2020-2021.pdf](http://amrutimba.com/admin/downloads/1.4.1_&_1.4.2_feedback_all_2020-2021.pdf) |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

**248**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | [View File](#) |

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**145**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Guidelines for identifying Advanced Learners (bright students):**

**? Advanced learners are identified based on the performance in**

University Examination of previous semester and internal examinations.MBA CET marks of the students are also taken into consideration for deciding the learning level of students.

Following Special activities are conducted for Advanced Learners:

1. Enabling advance learners to work together in team
2. Encouraging them for career specific online certification courses
3. Offering students the challenging assignments like Individual or group projects
4. Guiding and encouraging students to write research papers in conferences/Journals
5. Guiding the students for Competitive Examinations.

Guidelines for slow learner :

? Slow learners are identified based on their performance in University Examination of previous semester and internal examinations.

Measures taken for improving academic performance of these students

1. Keeping assignment sessions short and simple.
2. Remedial teaching is followed which includes the use of activities, techniques and practices to eliminate subject specific weaknesses or deficiencies that the slow learner is known to have.
3. Individual academic counseling is done by concerned subject teacher through the periodical doubts handling sessions.
4. Student helpdesk and suggestion box
5. Personal counseling is done through mentoring (Teacher guardian) scheme .
6. Developing the session plan that incorporate the learner's needs, interests and experiences.

| File Description | Documents |
|---|---|
| Paste link for additional information | NIL |
| Upload any additional information | View File |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| 248 | 11 |

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty adopts need based learning processes to make curriculum delivery effective by adopting learner centric approaches as well as CO-PO attainment.

1. Brain storming activities, quiz programs, group discussions, Project Based Learning (PBL) for advanced learners, case studies etc. to develop effective use of NPTEL
2. Video lectures, Workbooks specially prepared for first year students also facilitate both faculty and learners.
3. Technical videos illustrations, Practical applications and state of the art technology prevailing in the Industry.

The Institute's academic calendar is prepared for each semester based on dates for term commencement and end of the semester provided by Savitribai Phule Pune University.

1. Experiential Learning-Our students are exposed to learning through outdoor physical activity, Group discussions, Indoor interactive sessions and Role plays contribute towards experiential learning.

2. Participatory learning:- This practice is adopted by the faculty that develops an application based outlook for students. Learners also get opportunity for participatory learning through group projects, project based learning, participating in competition

3. Problem solving methodologies: - As per program outcomes (POs), learners should develop skills to solve complex Management problems. This ability is developed through real-life problems discussed in the class by faculty and solved by the learners through assignments.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Link for additional information | [NIL](NIL) |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Each classroom is well-equipped with the LCD projector and screens. The college issued separate PC to each department with the printer. The college has installed separate Wi-Fi unit for the students inside the campus. Further, it has computer lab with internal LAN. Broadband Leased Line Internet connection is highly useful to function all the above devices very speedily. The lab is well equipped with the ICT facilities and regularly used by the students .All staff is well familiar with all the latest ICT tools. All department use PPT and multimedia to simplify the syllabus in a more meaningful way. To keep our student and teacher's pace with the changing scenario, library is regularly updated with online resources, j-Gate membership is regularly upgraded and Shodhganga, Shodhsindhu and allied e-resources are provided . Institution has created its online repository. Our library is consisted with good number of educational CDs and DVDs. The institution encourages teachers to attend training programmes, workshops, seminars and conferences related to the ICT use or innovation in teaching-learning it helped our teacher to realize the process of IPR, research paper publication and the librarian has an expertise in the area of academic integrity and plagiarism.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](View File) |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | **No File Uploaded** |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

10

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

**11**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

### 2.4.2 - Number  of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C  Superspeciality / D.Sc. / D.Litt. during the year

**2**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

**115**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | [View File](#) |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

• **The overall evaluation process is that prescribed by the SPPU.**

• **The evaluation procedure is elaborated to stakeholders during the orientation programme at the beginning of each semester.**

• **The College Exam Officer of the college schedules the formative test periods and these are informed to faculty and students well ahead through notice boards and circulars.**

• **The format of question papers and the duration of the tests are also informed by the course teachers.**

•**SPPU posts information on website when the internal assessments marks have to be uploaded in the University web site,which can be accessed by SPPU to finalized the Results and the dates are strictly followed to.**

• **The marks uploaded in the portal is based on the basis of either of the following**

**For the External Exam SPPU time table is displayed on the notice board at least a week in advance and same is followed to conduct the Exam. Attendance of the Examination is also send through the online portal given by the SPPU. Examination coordinator who is responsible for all the examination of the semester coordinates the Examinations.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | [NIL](NIL) |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Exam Grievance committee is form to resolved the exam related issues. The following are the members of the committee.**

**Director(Chairman),CEO,HODs of each specialization andClass Teacher of MBA-I year (Dic A & B).(Meeting is conducted once in a Academic year).**

**To avoid the exam related problems precautions and the action are discussed in the meeting and find solutions like exam form should be checked by the respective class teachers and the HODs before the submission in the student section of the institute.**

**Students communicate the exam related issues to their ClassTeachers/HOD,if any.HODs inform subject teachers to resolve the problem, Class teachers forward the application of the student to the academic coordinator. Academic coordinator inform to the subject teacher if issue is related with internal exam.If issue is related to external exam it is communicated to director and CEO. As per the directions of Director, CEO of the institute is keeping the record of the same and communicating the issues through webmail to sppu and takes the feedback till issue is resolved.After the SPPU communication and action student informed about the resolved issue.Time taken to resolve the issue is 5 working days.**

| File Description | Documents |
|---|---|
| Any additional information | [View File](View File) |
| Link for additional information | [NIL](NIL) |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**MBA Programme Outcomes (POs)**

**PO1**

**Generic and Domain Knowledge**

**Ability to articulate, illustrate, analyze, synthesize and apply the knowledge of principles and frameworks of management**

**PO2**

**Problem Solving & Innovation**

**Ability to Identify, formulate and provide innovative solution frameworks to real world complex business and social problems**

**PO3**

**Critical Thinking**

**Ability to conduct investigation of multidimensional business problems using research based knowledge**

**PO4**

**Effective Communication**

**Ability to effectively communicate in cross-cultural settings, in technology mediated environments**

**PO5**

**Leadership and Team Work**

**Ability to collaborate in an organizational context and across organizational boundaries**

**PO6**

**Global Orientation and Cross-Cultural Appreciation**

**Ability to approach any relevant business issues from a global perspective**

**PO7**

**Entrepreneurship**

**Ability to identify entrepreneurial opportunities a**

**PO8**

**Environment and Sustainability**

**Ability to demonstrate knowledge of sustainable development**

**PO9**

**Social Responsiveness and Ethics**

**Ability to exhibitethical and value underpinnings of managerial choices in a political, cross-cultural, socio-economic environment**

**PO10**

**LifeLong Learning**

**Ability to operate independently in new environment, a**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | NIL |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**The Institution is committed to providing value-based education as a reflection of the vision of the Institute. The Institution follows a well - defined direct method and indirect methodof computing the course outcomes**

**Direct Evaluation**

**Teachers give class tests, projects and assignments to measure the students' ability that ensures their academic potential and help them to do well in their final examinations. The regular internal examinations held in a semester give them an opportunity to know the outcome of the course immediately. Result is analyzed by each**

faculty member and as soon as the results are published by the University and conveyed to the students which explicitly exhibits the course outcomes. The Intitute display the names of the students who secure top three ranks on the notice board with a congratulatory note.

Indirect Evaluation

Student Development activities like Presentation, Debate, GD, Poster presentation, Role Play, Business Quiz, Addmadshow,Business Plan and many more are carried out and evaluated in the institute under the Amrut trophy Competition, which gives equal opportunity to each students to show their talent.

Feedback from different stake holders is taken as an indicator for the attainment of programme outcomes and course outcomes.

| File Description | Documents |
| --- | --- |
| Upload any additional information | View File |
| Paste link for Additional information | NIL |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

107

| File Description | Documents |
| --- | --- |
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | NIL |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://amrutimba.com/admin/downloads/Overall_Feedback-MBA-II-SEm-IV.pdf

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0.95

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

2

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

2

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | NIL |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution undertakes initiatives for creation & transfer of knowledge. In terms of creation ofknowledge, AIMBA undertakes the following:

a) Research Conferences:

In the Year 2020, AIMBAin association with AICTE, New Delhi has conductedInternational conference"Emerging Issues, Challenges and Opportunities in Startups".Researchers from all around the world & countryparticipated and presented their research papers at this conference. The papers presented at this conference were published in INTERNATIONAL RESEARCH FELLOWS ASSOCIATION'S RESEARCH JOURNEY International Multidisciplinary E-Research Journal.

b) Publication

Institute encourages the teachers as well as students to write and present research papers and also write books.

c) Faculty Development Programmes

AIMBA conducts FDP in campus as well as deputes teachers for FDP conducted by other reputed institutes, which is also a part of the eco system aimed at creation and transfer of knowledge.

d) Entrepreneurship Development Cell

**The Entrepreneurship development cell of AIMBA conducts on a regular basis "my story sessions-The Way I Did It" where entrepreneurs and alumni share their success story and innovations conducted by them in their path to success. Students are also encouraged to use innovative methodologies/technologies during their Summer Internships and/or Dissertation.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | NIL |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**3**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**7**

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | NIL |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**10**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**14**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Amrutvahini MBA organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our institute actively**

participate in social service activities leading to their overall development.

Students addressing social issues which include cleanliness , Tree plantation, water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide etc.

It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service.

Amrutvahini MBA organizes various extension activities as tree plantation, Road safety awareness, Ekta daud for health, Save fuel save country programme, Swachhta Abhiyan ,National equality awareness.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

During Covid Period many activities was badly hampered.

| File Description | Documents |
|---|---|
| Paste link for additional information | NIL |
| Upload any additional information | No File Uploaded |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**2**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**92**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**94**

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**14**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Amrutvahini Institute of MBA provide every possible facility to our students for their overall development. The institute has following physical facilities for well-functioning of teaching-

learning process.

**Institute Building:** The Institute building is well furnished and built in a way that students can easily access every facility.

**ICT Enabled Classrooms:** Every class room is ICT enabled with LCD projector to integrate technology in teaching with class room practices.

**Free Wi-Fi Facility:** free Wi-Fi facility for students to access online information easily.

**Computer Laboratory:** The Institute has well equipped computer laboratory with latest hardware and software.

**Library & Reading Room:** well equipped with variety of Textbooks, Journals & Periodicals. It also has full text J-gate e-journals

**Seminar Hall with ICT facility:** Seminar hall with ICT facility.

**Board Room:** The Institute Board Room is used to conduct meetings

**Placement Cell:** placement cell to help students in their final placements.

**Girls & Boys common rooms:** separate common rooms for girls & boys at each floor

**Safe Drinking Water Facility:** separate safe & cool drinking water facility for students at each floor.

**Other Facilities:** Transportation Facility, Safety & Security, Parking Facility, First Aid Box, Hostel Facility, Washrooms, Sick Room, and Emergency Ambulance Facility Etc.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | NIL |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**We at Amrutvahini MBA, provides various facilities to our students**

to showcase their talent.

**Facilities for Cultural Activities:**

All the institutions of "AmrutvahiniSheti & Shikshan Vikas Sanstha" including Amrutvahini MBA, organizes the "MEDHA" cultural festival every year in common, which is within itself a megacultural festival for students.The cultural activities in Medha cultural fest include Singing, Group Dance, Fashion Show, Extempore, Sport, Drama, GD, Debate, Quiz Competition etc.

Most of the Off-Stage events of Medha like GD, Debate, and Quiz Competition are sometimes conducted in Institute Seminar Hall.

**Facilities for Sports, Games & Gymnasium:**

The "Medha Cup" a part of Medha cultural fest gives an opportunity to all the students to participate in sports activities. Every year under Medha cup there are several sport competitions for students where in they can participate and compete with other teams.The Institute has an enormous sport ground for our students where they can enjoy the sports like Cricket, Football, Volly-Ball, Badminton, etc. The Institute provides sport material to our students to enjoy both indoor & outdoor games.The gym facility is available in boy's hostel within the campus

*(Due to Covid-19 Pandemic the Medha Cultural Fest & Medha Cup has been postponed.)

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | NIL |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

6

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | NIL |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**35.02**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Please find the Attached detail for Library ILMS**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | NIL |

| | |
|---|---|
| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | **A. Any 4 or more of the above** |

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**1.67**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

**10.46**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**Information Security: Yes**

**Network Security: Yes**

**Software Asset Management: Yes**

Open Source Resources: Yes

Some of the policies followed with respect to IT facilities are as follows :

- . Desktop should have administrator user with password security which is available only with Administrator/Laboratory In-Charge.
- A detailed IT asset register in maintained in the concerned departments. Use of IT resources for personal gain, illegal activities or obscene activities is not permitted a
- Connection of devices such as switches, routers, hubs, computer systems and wireless access points to the network that are not approved by the central institutional IT administrator is strictly forbidden.
- Network connectivity is available at the institution.
- Wi-Fi facility is available in Smart classrooms, seminar halls and in the auditorium.
- High Performance Servers are available with the institution.
- The faculty members are encouraged to promote e-learning and make use of digital means in their courses by use of audio-visual aids, LCD projectors, NPTEL videos and Virtual Laboratories.
- The institution upgrades its computational facilities with the latest configuration, internet lease line with high bandwidth and highly configured network equipment.
- Anti-virus software is installed on all computers in the college and is regularly updated by the computer maintenance department.

| File Description | Documents |
| --- | --- |
| Upload any additional information | View File |
| Paste link for additional information | NIL |

## 4.3.2 - Number of Computers

70

| File Description | Documents |
| --- | --- |
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

| 4.3.3 - Bandwidth of internet connection in the Institution | A. ? 50MBPS |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**34.50**

| File Description | Documents |
| --- | --- |
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Physical Facilities:**

**Regular maintenance of campus infrastructure and physical facilities in the entire institute is supervised by the Maintenance Incharge (Store Clerk).**

**Hostel Facility:**

**There is an appointed Hostel Rector to look after the hostel facility. T**

**Academic Facilities:**

All the Academic activities are controlled by an Academic Coordinator appointed by the Director. The Institute has sufficient number (05) of ventilated, spacious class rooms. Every class room is ICT enabled with LCD projector.T

Computer laboratory

The Institute has well equipped computer laboratory with (52) computers configured with latest hardware and software. The separate lab assistant is appointed to maintain the computers in the laboratory under the supervision of IT Head.

Library:

The Institute Library is well equipped with variety of Textbooks (12332), Journals & Periodicals (26). It also has (8237) J-Gate full text e-journals. There is a peaceful and Comfortable reading room upstairs to library.

Sports Facilities:

The Institute has an enormous sport ground for students where they can enjoy the sports like Cricket, Football, Holly-Ball, Badminton, etc. The Sport & Cultural Coordinator is appointed by the Director to look after all sport related activities.

| File Description | Documents |
| --- | --- |
| Upload any additional information | No File Uploaded |
| Paste link for additional information | NIL |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

222

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**10**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| | |
|---|---|
| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Link to Institutional website | NIL |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

`573`

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

`573`

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|---|---|
| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | `A. All of the above` |

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | `No File Uploaded` |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**62**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | **No File Uploaded** |
| Details of student placement during the year (Data Template) | View File |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

**12**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**0**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | **No File Uploaded** |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The institute is affiliated to Savitribai Phule pune university. According to statutory requirement of university it is mandatory to form various committees .In AIMBA every year the student council is constituted under the guidance of Director, Academic coordinator, HOD's Student Development Officer (SDO) and Class teacher of the institute. The council includes representative of stakeholders as well as student representatives from alumni, first year and second year. After the commencement of Academic of first year, At AIMBA we also constitute different committees like college development committee, Anti-Ragging committee, Anti Women Harassment committee, Student Grievance Redressal committee, Women Grievance Redressal committee, and SC-ST Committee, OBC and Minority cell. Apart from this institute is also having placement committee, library committee. Through the regular meetings Institute solves the problems of students. With the help of Anti-Ragging Cell Institute strictly prohibit all the ragging related activities. To promote women empowerment Institute also focuses on various women welfare related activities such as Expert Lectures by Women entrepreneur, women social workers, Lawyers etc.The SC, ST and OBC related committees are also formed by our Institute**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://amrutimba.com/admin/downloads/5.3.2 _Student_Representation.pdf |
| Upload any additional information | View File |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has registered Alumni Associations with Registration No.Maharashtra/42/120 Ahmednagar,date 29/08/2018.Alumni have organized career development and technical development sessions. It provides leads for students' placements and internships. Alumnus has financially contributed to students' development.The Alumni f and also play a key role to bridge the gap between industrial requirements and academics through seminar/ webinar / workshops / industrial training organized by various departmentsDue to pandemic situation it was not possible to organise Alumni meet physically in 2020-21.

Alumni Association functions for

1.Financial assistance to students/campus (Alumni Asso. Account to College Account)

2.Mentoring to students.

3.Project level guidance/sponsorship

4.Internship guidance and lead

5.Placement guidance and lead

6.Expert talks/sessions on technical and soft skill development.

7.Technical adoption of students.

8.Financial adoption of students.

| File Description | Documents |
|---|---|
| Paste link for additional information | NIL |
| Upload any additional information | View File |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | D. 1 Lakhs - 3Lakhs |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: The institute wishes to emerge as a centre of excellence in management education by continuously benchmarking itself against the world's best. As an institution with a difference, it looks beyond it's boundaries and strive hard to better of the best in Management education

Mission: To impart advanced techno managerial knowledge for the

total upliftment of the society in general and rural and our regional masses in particular by retaining their culture identity through academic excellence. To impart to the students excellent management education useful and most relevant to business, industry and other developmental organizations with theory and practical exposures.

To provide the nation/world a steady stream of young generation managers with credibility, creativity and innovativeness for revolutionizing the trends

Quality Policy: We at AIMBA are committed to impart Management Education to Post Graduate students in Business Administration as per the SPPU,AICTE, DTE norms and guidelines. This shall be achieving through continual improvement in teaching learning process, faculty development, co-curricular and extracurricular activities.

The major quality objectives of our management institute focus on the holistic development of the students, faculty, and staff by ensuring complete stakeholder satisfaction.

| File Description | Documents |
|---|---|
| Paste link for additional information | NIL |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As per the decisions taken in IQAC meeting held on 14th August regarding the conduct of International E Conference, under the director's guidance the various committees were formed. The committees for identifying and finalzing the topic of seminar and creating the digital promotion material of the same was given to Dr. N.S. Bhand, Associate Professor. The Dr. S.K. Nimbalkar, Asstt. Professor asked to prepare the E-conference budget so that it can be get approved and sanctioned for the Chief Executive Officer of the Sanstha. The guest speaker identification, mail invitation, allocation of the E-theme based topic and scheduling their talks in coordination with the technical committee was taken by the Dr. B.M. Londhe and Dr. R.B. Gawali.The technical committee was formed under the supervision of IT Head Prof. Rahul Satpute.The technical management committee consisted of Mr. Dipak

Kadlag, Prof. Nitesh Nair,Prof. D.B. Wakchaure. The responsibility related to the preparation of the soft copy of the conference proceedings, screening of conference papers and communication with the participants was given to the Team of faculty lead by Prof. Lalit Shah and Prof. S.G. Gunjal.

| File Description | Documents |
|---|---|
| Paste link for additional information | NIL |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

AIMBA's strategic plan includes the following:

University approved curriculum is strictly adhered to and faculty members and students are encouraged to take up online short term courses to enhance skills and technical abilities.

Encouraging high quality research, Industry engagement, Entrepreneurship, Alumni engagement and Social outreach that are targeted at helping people of the region.

The salient features of the strategic plan are:

• Developing Multidisciplinary innovation ecosystem, experiential based learning, project based learning for students.

• Publishing paper in reputed journals by faculty members and encourage students to do the same

• Participating in competitive events by students

• Sponsoring faculty members and students to National/International level events • Increase number of Patent filing

• Participation in Conferences

• Sign MoU with industry for training, interaction, inviting experts for interactive sessions.

• Organize Workshops/Training for Faculty/ Organizing Conferences

- **Introduce Certificate/Value Added Courses**

- **Guest Lecture**

- **Industrial and Field Visits, Alumni interaction**

- **Purchase of Tools/Consumables, Software purchase**

- **Training of Non-teaching staff**

- **Internships and Industry based projects for students**

- **Apply for projects from government and non-governmental organizations**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | **No File Uploaded** |
| Paste link for additional information | NIL |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**ADMINISTRATIVE SETUP: With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. The organizational structure of the institution is given below**

**The over-all structure of the Institutional Management is categorized as "ACADEMICS" and "ADMINISTRATION".**

**Functions of Key Administrative Positions:**

**Board of Management**

- **Review academic and other related activities of the Institute**

**Secretary**

- Looks after the Administration, development of education, growth & expansion of the institution.

**Director**

- To provide leadership, guidance, help implementation and monitor all the academic activities in compliance with the affiliated university and AICTE.
- To conduct internal and university examinations
- To initiate all the developmental activities, monitor the progress and report to the Board of Management.
- To ensure the preparation and compliances of reports of various regulatory, monitoring and affiliated authorities.

The college development committee took decisions taking into consideration the recommendations of IQAC cell, advisory body, Faculty and staff representatives.

| File Description | Documents |
|---|---|
| Paste link for additional information | NIL |
| Link to Organogram of the institution webpage | NIL |
| Upload any additional information | View File |

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**1. Employers Provident Fund Facility: To all faculty members and administrative staff**

**2. Timely Salary- Timely Salary Payments every month, advance salary paid well before the Diwali Vacation**

**3. Leave: Casual Leave, Medical Leave, Office Duty leave, Vacation leave, Earned Leave and Maternity leave for Faculty members and administrative staff**

**4. Promotions- Appreciation on acquiring higher qualification and years of experience by higher grade with applicable scale**

**5. Celebrations: Birthdays of staff are celebrated in the institute. Major festivals are celebrated**

**6. Financial Support: Financial assistance is provided to faculty members and administrative staff**

**7. Group Insurance Scheme:Rs. 5lakhs (Five lakhs) coverage for all Staff Members.**

**8. Gratuity Benefits: Gratuity benefits are made applicable to all faculty and administrative staff**

**9. AmrutvahiniSevakanchi Employees Credit Co-operative Society**

**10.Parking space facility**

**Teaching Staff**

1. **Attending workshops, conferences, seminar, FDP and Teachers' Training Programs**
2. **Granting duty leaves for such purposes**
3. **Undertaking research projects and writing of research papers.**
4. **Delivering lectures as guest lecturers or resource persons at different institutions**
5. **The Institute organizes Faculty Development Programmes periodically**

**Non-Teaching Staff**

1. **They are encouraged to participate in the organization of technical events**
2. **They are encouraged to go for higher studies and their workload is adjusted**

| File Description | Documents |
|---|---|
| Paste link for additional information | NIL |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**4**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes**

**organized by the institution for teaching and non teaching staff during the year**

**4**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**10**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The Institute strictly follows all the basic recruitment and**

promotional policies as stipulated by AICTE, Savitribai Phule pune university and as well as Government of Maharashtra. Each and every teaching faculty member, as well as non-teaching staff completes the self-appraisal procedure in prescribed format. For the self-appraisal institute is prepared separate evolution for teaching and non-teaching staff.

For the teaching staff following parameters are considered for appraisal. 1. Academic Performance: In this criteria subject details with total lectures taken against the teaching plan and percentage of result is considered. 2. University related work: In University related work participation of the faculty in question paper designing and paper assessment is considered. 3. Contribution in Research and development : Icontribution of faculty in research proposal at university level and AICTE level, research publications in national and international journal, training program attended like faculty development program and STTP, are considered for evaluation. 4. Contribution towards Placements and Contribution in Institutional Social Responsibility (ISR)

For Appraisal of non-teaching staff aseparate appraisal form is used:

? Initiatives taken for Skill development in the present year

? knowledge about computer,

? coordination with other departs of the institute,

? relations with seniors,

| File Description | Documents |
|---|---|
| Paste link for additional information | http://amrutimba.com/admin/downloads/6.3.5.pdf |
| Upload any additional information | View File |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**1. INTERNAL AUDIT**

Our Sanstha has appointed Prakash R.Sahane & Company as a Charterd Accountant for this Year to make an a Internal Audit Internal audit is done after every six months where the auditing team checks the income received from the students which is recorded in the software and reconciled with the fees that is to be received according to class wise. Reports of Income and Expenditure statement is submitted to the Chattered Accountant who prepared the financial statement and other reports for the institution.

In this year because of Covid pandemic Internal audit was not done

**2. EXTERNAL AUDIT**

Our Institute has appointed M/S Rajendra M Gunecha as a Chartered Accountants firm for the external Audit. External audit is done after financial year end through the authorise CA firm. Auditors perform the task of examining validity of financial records of the Institute carefully in order to find out if there is any misstatement in the records due to fraud, error and then reporting the same to the responcible person of the institute and also prepare the Audit report fo this current financial year.

| File Description | Documents |
|---|---|
| Paste link for additional information | NIL |
| Upload any additional information | View File |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

1. Fees: Fees charged to the students as per the Fees Regulating Authorities

2. Grant: Grants received from the University/AICTE under the various schemes like Quality Improvement Programmes (QIP) for conducting guest sessions, seminars ,workshops and faculty development programme; Parking Shed etc as per the eligibility criteria and regulatory norms.

Our resource mobilization policy and procedures are as follows:

1. College Development committee and IQAC monitor the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.

2. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.

3. The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

4. Regular internal audits from the Charted Accountant and external audits from the government make sure that the mobilization of the resources is being done properly.

5. To ensure the optimum utilization of resources, the Director of the Institute issues directions.The adequate internal control system is installed with proper procedures, processes to ensure checks and balances by the concerned authorities at the appropriate levels.

| File Description | Documents |
|---|---|
| Paste link for additional information | [NIL](NIL) |
| Upload any additional information | **No File Uploaded** |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC cell of the institution is active and it has taken indicatives to institutionalize the quality assurance and developed strategies to contribute in empowerment of the institution. The Internal Quality Assurance Cell was started in the year 2018 to monitor the quality of services being provided by the institution to its stakeholders. Some of the Significant contribution done by IQAC are:-

1. Organised a Online Webinar on Intellectual Property Rights on 9th October 2020 guest speaker Prof E T Bayas, Sangamer.
2. Organised a Two Days International E-Conference on the topic Emrging issues, opportunites and challenges in Start-ups on 21 & 22 October 2020.
3. Organised a Parents Meet 2021 (PALAK MELAVA 2021) on 26th Febraury 2021.
4. Organised a Womens Entreprenuer meet on the occasion of International Womens Day on 8th March 2021.

The IQAC enables the institution to focus on this mission to strive for excellence. It has taken initiatives to evolve best practices in the college.

1. The institute has started a programme of one student one plant plantations to increase greenery
2. As a 2nd practice, the institution play National anthem and Vande Mataram during morning and afternoon session
3. Amrut Trophy which main motto is Excellence through competition.

| File Description | Documents |
| --- | --- |
| Paste link for additional information | NIL |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**At the start of the Academic Session, Staff meeting is held and plan for the whole year chalked out. Subject allocation is done and academic coordinator is asked to prepare Academic calendar and time table for the relevant semester considering the faculties load distribution. The faculties go through the syllabus and ensure that all the registered students fulfill the pre-requisites of the course. They check if the students have a fair knowledge of the basics, so that they are able to understand the teaching. After understanding the knowledge level of the students faculty prepares its teaching plan according to the number of sessions available to him in a particular semester as per time table prepared. For effective implementation of ICT utilization into teaching-learning, the faculty members are provided with computing resources like laptops and desktop systems. All classrooms are equipped with Projector, Internet access.Learning Management System like Google classroom was used. Faculty members were encouraged and trained towards effective utilization of LMS like Google classroom and ICT tools like Kahoot, Mentimeter, Mind map, Crosswords, Puzzles and Quizzes. The traditional method of assignment writing is changed to more practical oriented activities like presentation, Group discussion, debate and case studies.**

| File Description | Documents |
| --- | --- |
| Paste link for additional information | NIL |
| Upload any additional information | View File |

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of | B. Any 3 of the above |
| --- | --- |

**Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | NIL |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

```
A. Safety and Social Security:

1. The institute has CCTV Surveillance system throughout the
campus for safety and security purposes.

2. Institute has Specially have the committee for girls like Anti
women harrashments and Women Grevence redressal Committee.

3. The Institute for Discipline & Anti Ragging Squad has been
constituted.

B. Counseling:

An effective Mentoring system is in-place, wherein every faculty
has been allotted with 28-30 students. The faculty members are
called as Mentors for students taking care of their emotional as
well as social development

C. Common Room
```

Separate Common rooms for boys and girls with basic facilities exist in the Institute.

D.Any other relevant Information

1. Inclusive representation of women in all important Committees.

2.Counseling of girl students is conducted in a regular manner by the lady faculty members of the above mentioned Committees.

3.Institute has organised International Womens Day on 8th March every year for the Motivation and Development of Women students through different Experts.

4.Gender Awareness Workshops are conducted regularly. This Year Institute has arranged the Online Webinar on 12th Sep, 2020.By Dr.Vikas Pachore Gynacologist,Pachore Hospital Sangamner. On Anaemia & PCOS for girls & Womens.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | http://amrutimba.com/admin/downloads/Annual_Gender_Sensitisation_Plan.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://www.amrutimba.com/admin/downloads/Facilites_for_Girls_Student.pdf |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system

| Hazardous chemicals and radioactive waste management |
| --- |

The institute segregates the waste into dry and wet, which is used to be dumped at the dumping area of the campus and was collected by the local municipal body. Monitoring and assessment of the green environment on the campus are done regularly. The Institute has taken all initiatives in line with the Swachha Bharat Abhiyan to sensitize its students and staff through different activities e.g. seminar, webinar

1.Solid Waste Management:

The cleaning supervisor ensures that the waste on each floor is collected at designated places with proper time intervals. Authorized agency collects the waste from the designated place and recycles and disposes at the landfills authorized by the government.

2.Liquid Waste Management:

Wastewater lines from toilets and bathrooms are connected with municipal drainage mains. The drainange lines are further connected with the sewage treatment plant of the municpal corporation.

3.E-Waste Management:

Non-working switches, electric cables, monitors, keyboard, mouse, etc. are stored and properly disposed of based upon the by scrap merchants.

Amrutvahini Sheti & Shikshan vikas santha collects waste from all institute / units and thereafter dumps all waste at place behind the hills and decompose it. this decomposed fertilizers is used for trees at all campus / units.

| File Description | Documents |
| --- | --- |
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting | B. Any 3 of the above |
| --- | --- |

**Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

**A. Any 4 or All of the above**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

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| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Name of the Programme: Old age Home & Orphan visit**

**Category of the programme: Socioeconomic diversity Harmony with Senior citizen:**

Institute provides an inclusive environment for students to experience various life lessons from senior citizen of the country.

Name of the Programme: Medha (Annual Cultural event)

Category of the programme: Cultural and regional diversity

The institute organizes annual cultural meet every year in the beginning of new academic year to promote cultural harmony among students and staffs. Students were performing various traditional/classical arts form of different religions and states of the country.

Name of the Programme: Cultural Integration programme (Traditional Day)

Category of the programme: Regional and cultural diversity

On the occasion of World Tourism Day Celebrations, a cultural integration programme was organized by the institute (Travel and Tourism) on 26th September 2021. The programme included exhibition on ethnic wear and cuisine and tourism related presentations, which created awareness among students about the regional and communal diversities of the country. The students wore different traditional cloths from various states and exhibited food varieties of India.

Beacuse of Covid Pandemic Many activities were not conducted..

| File Description | Documents |
| --- | --- |
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

AIMBA sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen.

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students.

The institute establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.

Under Institute Social Responsibility activities to serve the society such as Beti Bachao, Beti Padhao , Tree Plantation, Swachata Ki Or, Women Empowerment, Women health and hygiene, Road Safety Awareness, Rural student empowerment through Career Awareness programmes, Blood Donation camp etc

Type of Event

Date

Topic

Guest Session

24/01/2021

Value Based Education

Guest Session

25/01/2021

Human Values and Human Rights

Seminar

27/01/2021

Indian Constitution: Preamble, Fundamental Rights and Duties

Guest Session

24/02/2021

Search Entrepreneur within you

**Guest Session**

**16/06/2021**

**Self Awareness & Mindfulness in Classroom**

**Guest Session**

**17/06/2021**

**Spirituality in Management Education**

**Seminar**

**21/06/2021**

**Yoga-A Way of Life**

**Guest Session**

**26/06/2021**

**Indian Culture and Wisdom**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | NIL |
| Any other relevant information | NIL |

| | |
|---|---|
| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,         teachers, administrators and other staff      4. Annual awareness** | **A. All of the above** |

**programmes on Code of Conduct are organized**

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | **No File Uploaded** |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Amrutvahini MBA Celebrates National and International commemorative days including International Yoga day on 21 June. Honourable Mr. Hemant Pabalkar is giving yoga training to all participents. Amrutvahini MBA Celebrates Independence day on 15 August,and Republic day on 26 Jan.**

**Institute also celebrates reading inspiration dayon 15th October Birth Anivarsary of Late APJ Abdul kalam. Institute also celebrates International Womens day on 8th march every year. Amrutvahini MBA also celebrates Marathi language Honour day on 27 th February.**

**Our Institute also celebrates all National Legends Birth Anivarsary including**

1. **Shahid Bhagatsingh ,**
2. **Lal Bahadur Shastri ,**
3. **Mahatma Gandhi,**
4. **Chatrapati Shivaji Maharaj.**

**This programmes gives motivation to students.**

**These days and festivals will create a enthusiastic and innovative environment amoung students to develop their skills in institute campus.Students taking initiative in participating various activities which also improves their coordination skill. Our top management always supportive in all activities. In every programme all teaching and non teaching staff are also participated. These**

**programmes also create National integrity in between students. Students develops Ethical and Honest skill due these commemorative days.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice 1:"Quest to Know"**

**Objective of the practice: to gain new knowlwdge**

**The Context:Faculty should share their knowledge and experiences related to latest concepts/trends/books/articles/insights i**

**The Practice: At the end of the Academic Year every faculty is asked to prepare a competency matrix forhimself /herself which is then vetted by the Director.**

**Evidence of Success: After implementation of this practice, not only the students but also the faculty members are satisfied .**

**Problems Encountered and Resources Required:The faculty did not initially agree for giving Exposition Lecture f**

**Best Practice 2- Sustainable Energy Management Practices**

**Objective of the Practice:to achieve and maintain optimum energy procurement and utilisation,**

**The Context: Increasing electricity consumption and rising electricity bill was major area of concern for the Institute. The monthly average electricity bill was in the range of Rs. 60000 to 80000.T**

The Practice: installation of Solar Power project of 50 KWP. Existing tubes and bulbs were replaced by Led bulbs and Tubes to save energy.

Evidence of Success: 1). 70 to 80% saving in electricity consumption

Problems Encountered and Resources Required:

Initially it was a very difficult to break the habitual practices of using the electricity and papers.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | http://amrutimba.com/admin/downloads/7.2.1 -Best_Practices.pdf |
| Any other relevant information | NIL |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

VILLAGE ADOPTION

(KHANDGAON, TAL –SANGAMNER DIST-AHMENDNAGAR)

'Utilising and applying the techno managerial knowledge and skills for the total upliftment of the society in general and rural and regional masses in particular'is the part of our Institue's mission. There are around171 villagesin Sangamner tehsil of Ahmednagar district of state of Maharashtra. Keeping in tune with the institute's mission statement, the institute has adopted Khandgaonvillage .This village adoption aims at

1. Instituting socially useful action; and
2. application and sharpening of the professional competence of faculty and students for the practical utility of the community in need and getting sensitized to the changing rural realities.

After discussion and deliberations with the Grampanchayat Samiti of the village, the institute identified key priority and thrust areas wherein institute can utilise their skills and expertise in

village development and make socio economic impact. The institute has taken several initiatives as a part of strategic plan viz Tree plantation, Girl's Education, Career Guidance, Women empowerment, Gender discrimination etc which matches with the priorities of the village development.

Different faculty and students are assigned different roles and responsibilities to be executed on periodical basis to implement the village level strategic plan under the leadership of Director

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

Amrutvahini Institute of Management Business Administration is always trying to excel in the field of management, by providing world class education to the students, providing excellent infrastructural facility to have a good ambiance of teaching learning environment and also by providing various platform for the students to show case their talent in various cultural sports events. Looking towards competitive trends in the field of management education it has become challenge for every management institution for which Amrutvahini MBA is also not an exception. Considering this view we at AIMBA is always planning to build innovative and competitive atmosphere and strategies to develop our students to face this competition. our future plans for the students are

1. To increase Institute Industry interaction

2. To Call upon eminent personality from elite institution and corporate world for student development

3. To enhance Alumni coverage and interactive talks at regular intervals

4. To increase faculty and students involvement in Research Development

5. To develop new and innovative teaching pedagogy

6. To build entrepreneurship skills among students

7. To develop verbal analytical and computer skills of the students

8. To increase number of offers, companies and packages of final placement

9. To sign MoUs with National and International companies, intuitions and universities

10.To provide Industry based training to students

11. To organize various seminar, workshop and conferences for faculties and students development